



RULES, REGULATIONS, AND INFORMATION BOOKLET

Revised April 20, 2015

Dear Residents (Owners, Tenants and Guests):

The primary restrictions governing the use of units and common elements are set forth in the Declaration of Condominium. All Unit Owners and tenants are encouraged to review and become familiar with all the Condominium documents, including the complete Declaration of Condominium, Articles of Incorporation, and Bylaws.

In accordance with the Declaration of Condominium and Bylaws, the Board of Directors of the Association is directed to establish, publish, and enforce additional Rules and Regulations it considers necessary to maintain reasonable decorum, to protect the property of owners, and to assure pleasant and harmonious living for all residents and their guests. Toward that end, the Board of Directors has adopted these Rules and Regulations.

A review of these Rules and Regulations, and the Declaration of Condominium, will inform the Owners, tenants, and their guests of most of the restrictions for the Condominium.

In condominium living all of us not only have certain rights but we also have certain mutual obligations to other owners. Behavior that is not considerate of others is unacceptable and we must be mindful that the restrictions we impose upon ourselves are for mutual benefit and comfort. To this end you are requested to observe them for the common good since what is good for one, in the long run, is good for all. This also applies to your tenants and guests since you are responsible for their actions.

These Rules will be reviewed from time to time and clarified or supplemented as determined necessary by the Board of Directors after input from the Unit Owners.

Thank you for your cooperation,

Oak Forrest Board of Directors

ADVISORY

PLEASE READ AND ABIDE BY THESE RULES AND REGULATIONS.

Powers and Duties. The Board shall have the powers and duties necessary for the administration of the affairs of the Condominium and may take all acts, through the proper officers of the Association, in executing such powers, except such acts which by law, the Declaration, the Articles or these Bylaws may not be delegated to the Board by the unit owners. Such powers and duties of the Board shall include the following:

- (a)** Levying fines against unit owners for violations of the rules, regulations and restrictions established by the Association to govern the conduct of occupants at the Condominium. The Board may levy a fine against a unit owner, not to exceed the maximum amount permitted by law, for each violation by the owner, or his or her tenants, guests or visitors, of the Declaration, Articles, Bylaws, or rules and regulations, and a separate fine for each repeat or continued violation, provided, however,

written notice of the nature of the violation and an opportunity to attend a hearing shall be given prior to the levy of the initial fine. No written notice or hearing shall be necessary for the levy of a separate fine for repeat or continued violations if substantially similar to the initial violation for which notice and a hearing was provided. The Board shall have the authority to adopt rules, regulations and policies to fully implement its fining authority.

PART 1: RULES AND REGULATIONS

The following rules apply to all owners, tenants, and other occupants. The Board of Directors may change them as necessary. Violations of these rules may result in warnings, fines, evictions or other actions by the Association.

UNIT and/or GROUNDS RULES:

1. Smoking: Smoking of tobacco products, electronic cigarettes, electronic nicotine delivery systems, or any other item that produces smoke, is not permitted in breezeways, stairways, picnic areas and pools.
2. Littering: Cigarette butts, tissues, and any other types of paper or plastic are prohibited.
3. Children: Children will be the direct responsibility of their parents or legal guardians, including full supervision of them while within the condominium property and including full compliance by them to all these rules and regulations and all other rules and regulations of the Association.
4. Entrances / Sidewalks / Breezeways / Walkways / Landings, and Stairways:
 - These shall be used only for the purpose intended, and they shall not be used for hanging garments or other objects, for cleaning of rugs or other household items, for storage of bicycles or other implements.
 - The sidewalks, entrances, breezeways, passages, and like portions of the common elements shall not be obstructed nor used for any purpose other than for ingress and egress to and from the condominium property. Nothing is allowed in these areas except for commercially produced door mats not any larger than 30" x 24".
 - No garbage cans, supplies or other articles shall be placed in the breezeways, entry ways, 2nd floor landings, or other common elements.
5. Lanai: The lanai is to be kept neat and presentable. No lines, cloths, clothing, curtains, rugs, mops, or laundry of any kind, or other articles, shall be shaken or hung from any of the windows, doors, lanai or other portions of the condominium property. No cooking permitted at any time on lanai per the Charlotte County Fire Department. If vacating the unit for more than 30 days, remove all items from the lanai area; including bicycles.
6. Picnic Tables: No grilling / cooking on picnic tables at any time.
7. Privacy Walls: Bike racks are not permitted behind privacy walls. If vacating the unit for more than 30 days, clear the privacy wall area of everything.

8. Bicycles: Bikes can be stored on lanais, or in bike racks located between buildings. Bicycles cannot be stored in breezeways or on landings. Bicycles shall not be ridden on community sidewalks.
9. Noises and Nuisances: No one is permitted to create any noises or nuisances on the condominium property or in the unit which will disturb other residents.
10. Occupancy: No owner or tenant shall allow occupancy by more than four (4) permanent occupants in a two-bedroom unit or two (2) permanent occupants in a one-bedroom unit.
11. Master Key: In accordance with State Statute 718 and Declarations 12.7C the Association shall retain a master key to all units. No unit owner, tenant or realtor shall alter any lock, nor install a new lock, unless the prior written consent of the board is obtained. The unit owner shall pay all costs incurred by the Association in gaining entrance to the unit, as well as all damage to his unit caused by gaining entrance thereto, and all damage resulting from delay in gaining entrance to his unit caused by the non-availability of a key. **Contact Port Charlotte Lock & Key at 941-629-6811 for door lock changes.**
12. Windows and Doors: All units must have curtains on all windows and doors or proper window coverings. No sheets, towels, bedding, newspapers, aluminum foil may be used.
13. Antenna Dish: No antennae may be affixed to the exterior of a building or placed or erected on the grounds outside the buildings.
14. Pets: No animals, reptiles, birds, livestock or poultry of any kind shall be raised bred or kept within the Condominium, *other than an Emotional Support or Service Animal prescribed by a physician or other qualified individual under Fair Housing laws for the benefit of a disabled resident*. Proper restraint and control must be used on keeping Emotional Support Animals or Service Animals. They must be either leashed or carried under the arm. All excrement must be removed promptly whenever the animal is on the common elements. Emotional Support Animals and Service Animals shall not be kept in any lanai area when the occupant is not in the unit. Due to the concern for neighbors and potential nuisance problems, no assistance animal may be housed outside the unit. Patios or lanais may not be used for housing assistance animals when the owner is not on the patio or lanai. No Emotional Support Animals and Service Animals shall be housed or treated in a manner that results in unreasonable, persistent or continuous barking. The cost to repair damage to the common areas (hallways, lobbies, furniture, carpeting, doors, shrubs, plants, etc.) caused by assistance animals will be billed to the responsible owner and shall be paid within ten (10) days. Should the assistance animal become a nuisance or exhibit hostility to any person within the condominium, or should the owner otherwise fail to follow the applicable rules concerning assistance animals, such violation(s) will be enforced as any other rule violation, in accordance with the provisions of the governing documents and all applicable laws. Moreover, in the event of multiple violations, or a threat to the safety of residents, the owner may be required to remove the animal from the condominium.
15. Signs: Common hallways, stairways and other common areas shall not be obstructed, littered, defaced or misused in any manner. No signs are permitted unless first approved in writing by the board of Directors.
16. Storage: Except for small sized customary household items, no flammable, combustible or explosive fluids, chemicals or substance shall be kept in any unit or on the common element.
17. Barbecue Areas: The barbecue areas located at all three pool areas are for the use of occupants and

guests only. No non-resident owner/tenant group parties or group picnics will be permitted. You must clean up after use; remove all hot coals and ashes and put them in the metal can provided. Garbage and other trash are to be put in plastic bags and placed in the dumpster. No barbecuing or cooking of any type on lanai or within fifteen (15) feet from the overhang of a building per Charlotte County Fire Department and State Law.

18. Per Section 12.8(D) Amended Documents: Washing Machine Hoses/Dryer Vents- All washing machines must have stainless-steel hoses and dryer vents must have aluminum flexible hoses.

19. Shuffleboard:

- a) Sweep court before play with broom provided.
- b) Return all sticks, discs, chalk, and erasers after play to designated area.
- c) After dark, turn lights off when finished.

20. Pool Rules: These are posted at the pools. Read and abide by them.

- a) No diving, jumping, or running in or around pool areas.
- b) No glassware or food of any type permitted in the pool or near the pool areas.
- c) Pool capacity 13 persons.
- d) NO SMOKING; including E-Cigarettes in pool or pool deck areas.
- e) Use proper swim diapers that comply with water resistant type material in order to reduce the spread of recreational water illnesses.
- f) Shoes and shirts or beach robes MUST be worn to and from the pool area.
- g) Please cover lounges and chairs with towel. Do not remove lounges or chairs from the pool area. Close the umbrella(s) when leaving.
- h) Swimming pool hours will be from 9:00AM to Dusk. These hours may be modified by the Board of Directors depending on weather and the readiness and condition of the pools.
- i) Owners are responsible for providing their tenant with a pool key.
- j) DO NOT loan out pool keys(s) to other persons.
- k) DO NOT open the gate for persons without a key; close gate behind you.
- l) Owners may purchase a pool key at the Association office.
- m) Shower BEFORE entering the pool and AFTER exiting the pool.
- n) Do not use soap or shampoo anywhere in the pool areas.
- o) Use of pool is limited to owners, tenants, and guests; children under the age of 16 must be accompanied by an adult.
- p) No toys, balls, or floats permitted in pool or on pool wet deck- Noodles Permitted.

NOTE: Manager and staff are authorized by the Board of Directors to strictly enforce the above rules.

PARKING RULES:

21. Parking Areas: All vehicles are to park facing forward in the parking spaces.

22. Parking Decal: Permanent Occupants must obtain and affix a Parking Decal from the office immediately upon arrival, during office hours.

23. Parking Decals – Placement: Decals must be placed on LEFT SIDE OF BACK BUMPER of vehicle (driver's side), or REAR WINDOW.

24. Second Vehicle: Owners of a second vehicle must be assigned a 2nd Temporary Space, follow decal

procedures, and park facing forward in their assigned temporary space.

25. Parking Decal – Transfer: Decals may not be transferred to another vehicle for any reason.
26. Vehicle(s) to be parked. A car, van, SUV and/or pickup truck may be parked in a designated parking space on condominium property for purpose of private conveyance only. No vehicles used for commercial purposes shall be approved for a parking space on condominium property.
 - A. Vehicles may not be stored on any type of block.
 - B. All vehicles shall be free of unsightly body damage, rust, broken or cracked glass, advertising, of any kind, erratic paint designs or other conditions which may distract from the normal appearance of the vehicle and condominium surroundings.
27. All Vehicles: All vehicles must have a current State/province license tag to park on condominium property.
28. Unauthorized Vehicles: NO commercial vehicles, campers, mobile homes, motor homes, house trailers, or trailers of every other description, recreational vehicles and motorcycles, boats or boat trailers shall be permitted to be parked or to be stored at any time or place on the condominium property (day or night). This prohibition of parking shall not apply to temporary parking of trucks and commercial vehicles for needed commercial services (not to exceed six (6) hours).
29. Guest and Guest Parking: Any guest(s) visiting should PARK ONLY in parking spaces marked “VISITOR”. All guests must register at the office, at which time a **Visitor’s Parking Permit** shall be issued. Visitor Parking Permits are to be placed in the rear window on the driver’s side.
30. Washing/Vacuuming of Car. Washing of any vehicle is **NOT** permitted on condominium property. Battery operated vacuums are permissible.
31. AGE RESTRICTION – See Amended and Restated Documents Section 13.6.

13.6 Age Restrictions. In accordance with the Federal Fair Housing Amendments Act of 1988, and the Housing for Older Persons Act of 1995, and comparable legislation adopted by the State of Florida, at least one person fifty-five (55) years of age or older must be a permanent occupant of each unit while any other person occupies said unit. Persons under the age of fifty-five (55) and over the age of sixteen (16) may occupy and reside in a unit as long as one of the occupants is age fifty-five (55) or older. Persons under the age of sixteen (16) shall not occupy a unit on a permanent basis but may occupy a unit on a temporary basis, not to exceed thirty (30) days in any calendar year.

CLUBHOUSE RULES AND REGULATIONS

32. Capacity is 60 persons.
33. The Clubhouse is a smoke free building.
34. The facilities shall be available to owners, tenants and their guests only. No one under the age of 16 years shall be permitted in the clubhouse, unless supervised by an adult owner or an adult tenant. Owners and Tenants shall be responsible for the actions of their guests and their children. A booking

request form must be obtained from the office before the event.

35. The clubhouse has a self-locking front door.
36. Shirt and shoes required at all times.
37. Advance permission must be obtained at the office to use the Clubhouse for private and special events. Capacity is limited to 60 people. The owner(s) or tenant(s) requesting such permission must fill out the Booking Request Form available in the office. They shall assume responsibility for opening, closing and restoring the premises to a clean condition. Before leaving the Clubhouse, all blinds must be closed. The building must be vacated by 11:00 p.m. (Except New Year's Eve).
38. The preparation of notices must be submitted to the office. If the event requires the registration of individuals and/or the collection of money, such duties shall be performed by the individual (or an appointee) at the Clubhouse.
39. No one wearing a bathing suit shall be allowed outside the pool area or in the Clubhouse without proper cover-up. Shirt and shoes must be worn at all times.

PART II: GENERAL INFORMATION

EMERGENCY/INFORMATIONAL TELEPHONE NUMBERS

Ambulance, Fire, and Emergency	9-1-1
Abuse & Rape Emergency	941-627-6000
Fire Department	941-743-1367
District 2 to Dispatch a Sheriff for Non-Emergency	941-639-0013
Charlotte County Emergency Management	941-833-4000
Postal Service USPS (change of address)	1-800-275-8777

PROVIDERS- Water and sewage is provided by the Condominium Association.

Electricity

Florida Power & Light Co.
122 East Charlotte Avenue
Punta Gorda, FL 33950
941-639-1106

Telephone

Century Link
113 W. Olympia Street
Punta Gorda, FL 33950
1-800-339-1811

Television

Comcast Cablevisión
22266 Edgewater Drive
Port Charlotte, FL 33952
941-625-6000

ENTRY OPERATION FOR OWNERS and/or RENTERS

SECURITY GATE #2 OPERATION: Operating instructions for Gate #2 – see KEYPAD at gate.

- **Owners will be issued a security number for entrance and specific operational instructions.**
- **Owners can obtain a REMOTE that controls all 3 gates from the Association Office for a cost of \$25.00.**

Remember! The gates **AUTOMATICALLY** close after **EACH** vehicle.

1. UNIT INFORMATION

- Air Conditioner – Refer all questions and/or concerns to your contractor or service provider.
- Fire Extinguishers Eight (8) fire extinguishers – two (2) on the ground level and two (2) on the second level – are located in each breezeway of every building. Please follow directions for use and return used extinguishers to the office to be refilled.
- Garbage – Do not over-fill the dumpsters. Nothing should be left on the ground. Break down cardboard and place in recyclable containers.
- Pest Control Service – Please call the Association Office at 625-7061, to schedule interior service if needed. There is not a fee for this service; it's part of your maintenance fee.
- Smoke Alarm System – The smoke alarm system is hardwired in each unit. It is not connected to the fire department.
- Water – Your water is on a master meter system. Service to your unit is automatic and is turned “ON” and “OFF” by two (2) valves located on TOP OF THE WATER HEATER IN THE UTILITY CLOSET. Report any leaks/drips to the Association office. **Turn the valves off when leaving for three (3) or more days and upon vacating the unit.**
- Use of Unit – Each unit shall be occupied by a single family, its servants and guests, as a residence and for no other purpose. The restrictions of this subsection shall not, however, be deemed to prohibit an owner from maintaining a personal or professional library, from keeping personal, business, or professional records in his or her home, or from handling personal, business, or professional telephone calls, corresponding, both written and by electronic transmission, or conducting internet or other telecommunication activities associated with such owner's business or profession. Such uses are expressly declared customarily incident to residential use. This subsection does, however, prohibit such commercial or business activity within a unit which would disrupt the residential ambiance of the Condominium, or have associated with it such conduct and activity normally associated with a business or professional use. Such prohibited conduct and activity includes, but is not necessarily limited to, regular or frequent traffic to and from the unit by persons making deliveries or pickups, by employees, other business associates, customers, or clients. This provision is intended to permit the conduct of such business and professional activities from a home office as are not uncommon in residential areas, and are consistent with primary single family residential use, which use does not have a material effect upon the number or frequency of visitors to the unit, create substantially more demand for parking, increase the traffic within the

Condominium, or result in a material change in the use of the unit. An owner or tenant desiring to use a unit for incidental permitted business or professional use shall notify the Association by completing a form with required information.

- **Alterations:**

For full summary, see Amended and Restated Documents Section 12.3.

Specifications have been adopted for:

- Hurricane protection
- Screen doors
- Lanai enclosures
- Storage units

- **Amended and Restated Documents Section 15 Leasing of Units** – No other person(s) except those named on the Lease and the Application are allowed to move into a unit without the approval of the Board of Directors. All leases of units must be in writing and on the approved Association lease form. A unit owner may lease only his entire unit, and then only in accordance with this Section after receiving the approval of the Association.

5.1 Procedures.

A. Notice: An owner intending to lease his unit shall give the Board or its designee written notice of such intention at least twenty (20) days prior to the proposed transaction, together with the name and address of the proposed lessee and all other occupants (including the lessee's spouse), a copy of the proposed lease, and such other information as the board may reasonably require. The Board may require the personal appearance of any lessee and his spouse, if any, as a condition of approval. The interview may be conducted over the telephone if it would be inconvenient for the applicant to appear for a personal interview.

B. Approval: After the required notice and all information or appearances requested have been provided, the board shall approve or disapprove the proposed lease within twenty (20) days. If the Board neither approves nor disapproves within the time stated above, such failure to act shall be deemed the equivalent of approval, and on demand the Board shall issue a written letter of approval to the lessee.

C. Disapproval: A proposed lease shall be disapproved only if a majority of the whole Board so votes and in such case, the lease shall not be made. The Association shall neither have a duty to provide an alternate tenant nor shall it assume any responsibility for the denial of a lease application if a denial is based upon any of the following factors:
(For full summary, see Amended and Restated Documents Section 15.1)

- **Guest Occupancy:** All guests must register in the office. A Visitors Parking Permit will be issued. If the unit has not been leased, the owner may have guests in his

unit, subject to the following provisions which apply whether the owner is present with his guests or absent.

- A. Any one person related to a unit owner within the first degree by blood, adoption or marriage, and that person's spouse and members of that person's family within the first degree by blood or adoption, are permitted to occupy the unit owner's apartment for a period not to exceed sixty (60) calendar days in total in any one calendar year.
- B. House guests not included within "Guest Occupancy, A" may stay no more than two (2) weeks and the number of occasions for this type of guest occupancy shall be limited to two (2) in any calendar year.
- C. A two-bedroom unit shall have no more than four (4) permanent occupants at any time. A one-bedroom shall have no more than two (2) permanent occupants at any time. These limitations on occupancy do not apply to temporary guests permitted under "Guest Occupancy, A and B".

- **Disturbing Noises and Nuisances**– No resident shall make or permit any disturbing noises in their unit by himself, his family, servants, employees, agents, visitors, nor permit anything by such a person that will interfere with the rights, comforts or conveniences of other residents.
- **Check ALL pipes** on a monthly schedule for water leaks
 - Kitchen sink, faucets and taps
 - Both bathroom sinks and shower faucets taps
 - Both toilet stool valves
 - Hot water tank valves
 - Dishwasher
 - The HVAC system
- The two (2) valves located on top of the hot water tank must be:
 - a) **Turned off** if you leave for **more than three** days.
 - b) **Turned off** when you vacate the unit; also move the circuit breakers for the hot water tank to the off position.
- Check the **smoke detector**, located in the hallway. Please keep the breaker turned to the on position. The **smoke alarm** is wired to the **bottom two breakers**.

2. **COMMON AND LIMITED COMMON ELEMENTS**: **Limited Common Elements** are jointly owned common elements reserved for the **exclusive use** and **benefit** of a specific unit. **Common Elements** are jointly owned and jointly used portions of a condominium that are **not** included in the units.

- **Park in your assigned space**. See Amended and Restated Documents Section 9.1(b).
- Vehicles must be **parked forward** into parking spaces. No backing in is permitted.

- Vehicles must be registered with the office. Parking decals must be placed on Left side of bumper or in rear window. 2nd vehicle owners must be assigned a Temporary Reserved Space and comply with the same procedures outlined in the Amended and Restated Documents, Section 9.1 (A).
- Pool Key – A pool key is required at all 3 pool gates, pedestrian gates, and at the Clubhouse door. Owners ONLY may purchase a pool key from the Oak Forrest Office. Tenants must be provided with a pool key by the owner of the Unit. Pool Keys shall be available for purchase by owner at a cost of \$15.00.
- Moving – Please notify the office in advance when moving “IN” or “OUT”.

ADDITIONAL INFO:

- Repairs to Common Areas- Stairs, lights, lawn area, sidewalks, pools, fire extinguishers, lawn sprinklers, etc. – report to the Association Office.
- Bedroom escape window- The window has two (2) release handles; lift up handles and push window open.
- Newsletter- A newsletter and/or an Update will be placed on the Oak Forrest Website and/or Emailed and posted on all Bulletin Boards. Paper copies available in the office. A paper copy can be mailed upon owner request.
- Complaints- Any correspondence sent to the association that relates to association business, i.e. a complaint against another owner, is considered an association record and as such is open for inspection by any unit owner.
- Please be responsible and immediately report any water accumulation, leak or intrusion, from any source whatsoever, to the Association Office, and if the water accumulation or leak is from within the unit, to immediately terminate the water flow to the unit by closing the unit water shut-off valve.
- Hurricane Preparedness Guide: Next page-

Hold Harmless: All facilities are used at the risk and responsibility of the user who shall hold the Association harmless from damage or claim by virtue of such use.

NOTE: THE STATEMENTS CONTAINED HEREIN ARE ONLY SUMMARY IN NATURE, PLEASE REFER TO THE CONDOMINIUM DOCUMENTS FOR MORE DETAILED INFORMATION.

**IF AN EVACUATION IS ORDERED,
WE WANT TO KNOW, WHAT IS YOUR
PLAN???**

**Please circle what best describes your
plan.....**

- 1. Are you staying (failure to obey a mandatory evacuation order is a violation of state and federal laws)?**
- 2. Are you going to family or friends who live outside the evacuation zone?**
- 3. Are you going to a shelter (verify the shelter is open)?**
- 4. Do you know where the nearest shelter is?**
- 5. Do you need to register for a Special Needs Shelter?**
- 6. Do you need transportation to follow through with your plan?**

MOST IMPORTANTLY: HAVE A PLAN!

Help yourself and help your neighbor:

- Protect Yourself (Keep ID on you at all times)
- Have Supplies (after a disaster, we may be without power and water, immediate response may not be possible, so be prepared to be self-reliant for several weeks).
- Keep a jug of chlorine in your supply kit (flooding can cause bacterial contamination add 2 drops of Cl₂ per gallon of drinking water)
- Keep a Radio On
- Charge Your Cell Phone
- Protect Your Medicines
- Avoid driving up 41 or 75- Go inland towards the center of the state
- Owners are responsible for securing their own unit and personal property.

Staff Responsibilities:

- Oak Forrest Staff will secure the property, both exterior and interior of common elements i.e. Clubhouse, Office, and Maintenance Shop
- Open and Secure Gates, Shut Off Water Valves, Elevate Equipment, Install Plywood over designated windows, Deliver and Issue Checks to Staff
- Contact Charlotte County for any necessary permits
- Mitigate as much as possible
- Clean-up

- Assist with evacuations
- Communicate, communicate, communicate.....

Disaster Kit Checklist

Food and Water

- Bottled water – three day minimum supply calculated as one gallon per person per day. Consider purifying tablets also
- Non Perishable food – two week supply. (Bear in mind that in the event of a wide scale power failure stores will not be open and refrigeration impossible.)
- Snacks
- Manual can opener
- Vitamins
- Powdered or canned milk
- Two coolers – one for ice and one to get ice (if available)

Health Needs

- Bandages, gauze pads
- Aspirin or other analgesic
- Prescription refills – two week supply
- Safety pins
- Personal hygiene items such as tooth brush, tooth paste, deodorant, etc.
- Scissors and tweezers
- Adhesive tape
- Antiseptic spray
- Soap
- Rubbing alcohol
- Latex gloves
- Eye glasses, contacts, eye care products
- Toilet paper
- Sun screen
- Bug repellent

Safety Gear (Other)

- Rain gear (poncho, umbrella)
- Blankets, sleeping bags
- Hat or sun visor
- Work gloves
- Flashlights, extra batteries (Make sure they are reliable-test)
- Boot, shoes with rigid toes
- Weather radio, portable radio and extra batteries
- Tire sealer (roads often are strewn with nails from such sources as roof shingles)
- Camera and film
- Toilet papers – paper towels – trash bags
- Bucket with tight fitting lids to be used as emergency toilet
- Charcoal, wooden matches and grills
- Ice

Sleep and rest amusement

- Blankets, Pillows, sleeping bags or air mattress
- Extra clothing
- Folding chairs, lawn chairs or cots
- Books, puzzles, cards, games

Documents

- Insurance documents
- Personal Identification
- Extra money – cash (ATM and bank machines may not function)
- Address Book
- Reading material, coloring books for kids
- Hurricane tracking chart

CHARLOTTE COUNTY SHELTER INFORMATION

SHELTER NAME

ADDRESS

Cultural Center of Charlotte County	2280 Aaron Street, Port Charlotte
Kingsway Elementary School	23300 Quasar Blvd., Port Charlotte
Lemon Bay High School	2201 Placida Road, Englewood
Liberty Elementary School	370 Atwater Street, Port Charlotte
Meadow Park Elementary School	3131 Lakeview Blvd. Port Charlotte
Murdock Middle School	17325 Mariner Way, Port Charlotte
Myakka River Elementary School	12650 Wilmington Blvd., Englewood
Port Charlotte High School	18200 Cochran Blvd., Port Charlotte
Port Charlotte Middle School	2300 Midway Blvd. Port Charlotte
Sallie Jones Elementary School	1221 Cooper Street, Punta Gorda
South County Regional Park	Carmalita & Cooper Street/670 Cooper Street, Punta Gorda
Vineland Elementary School	462 Boundary Blvd. Englewood
New Day Christian Church (Special Needs Shelter)	20212 Peachland Blvd. Port Charlotte (REGISTER FOR SPECIAL NEEDS SHELTERING, 941-833-4000)

THE AMERICAN RED CROSS DOES NOT RECOGNIZE ANY SHELTERS IN CHARLOTTE COUNTY DUE TO ELEVATION. THE REFUGE SITES LISTED ABOVE MAY BE OPENED DEPENDING ON THE SEVERITY OF THE EVENT.

NOT ALL SHELTERS MAY BE OPENED

CITIZENS ARE URGED TO LISTEN TO LOCAL RADIO OR TELEVISION STATIONS OR CALL 211 TO TO FIND OUT WHICH SHELTERS MAY BE OPENED